

To: All Members of the Council

Fiona Cameron, Democratic Services Manager
& Deputy Monitoring Officer

Policy and Governance

E-mail: fiona.cameron@waverley.gov.uk

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 3 August 2020

Dear Councillor

COUNCIL MEETING - TUESDAY, 11 AUGUST 2020

A Virtual EXTRAORDINARY MEETING of the WAVERLEY BOROUGH COUNCIL will be held on **TUESDAY, 11 AUGUST 2020** at **6.00 pm** via Zoom and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351.

The meeting will be webcast and can be viewed by visiting
www.waverley.gov.uk/committees

AGENDA

1. **APOLOGIES FOR ABSENCE**

The Mayor to report apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

3. **LEADER'S ANNOUNCEMENTS**

4. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 4 August 2020.

5. **MOTIONS**

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 30 July 2020.

6. **MINUTES OF THE EXECUTIVE** (Pages 5 - 12)

To receive the Minutes of the Executive meeting held on 28 July 2020.

There is one Part I matter for Council consideration, at Agenda Item 6.1, below.

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR 14.14).

6.1 **Contingency Revised Budget 2020/21 (EXE 16/20)** (Pages 13 - 30)

The Executive RECOMMENDS to Council:

- 1. That Council acknowledges the forecast variations from the 2020/21 general fund budget listed in Annexe 1 and approves the mitigation measures set out in Annexe 2 including revisions to approved budgets, the cancellation of approved contributions to reserves and the drawing down of earmarked reserves.**
- 2. That in the event of additional government grant being secured and/or the overall projection set out in Annexe 1 being more**

favourable than forecast, the net budget surplus arising from this accrues to the business rate equalisation fund, property investment fund and working balance.

- 3. That a full revision of the approved Medium Term Financial Plan is undertaken which will assess the adequacy of the contingency budget, consider the other options identified but not included at value at this stage, and the wider economic factors – to be reported to Council no later than its December meeting.**
- 4. That in relation to the Leisure Centre issues, the recommendations included in the Exempt Annexe be approved.**

7. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 31 - 34)

To receive the Minutes of the Licensing & Regulatory Committee meeting held on 30 July 2020.

There is one Part I matter for Council consideration, at Agenda Item 7.1, below.

7.1 Business and Planning Act 2020 - Pavement Licensing (outdoor seating) and alcohol licensing (temporary off-sales permission) (LIC 14/20) (Pages 35 - 54)

The Licensing & Regulatory Committee RECOMMENDS that Council:

- i. Adopts the policy set out in Annexe A.**
- ii. Sets the fee for a pavement licence at £100.**
- iii. Delegates authority to the Head of Environmental and Regulatory Services to issue pavement licences and/or authority to refuse or amend pavement licences in consultation with the Chairman of the Licensing and Regulatory Committee.**
- iv. Delegates authority to the Head of Environmental and Regulatory Services in relation to enforcement powers under the new legislation (The Business and Planning Act 2020).**
- v. Delegates authority to the Head of Environmental and Regulatory Services to make minor or consequential amendments to the Policy and Licence conditions in the event of any amendments/ updating statutory instruments and/or government guidance in consultation with the Chairman of the Licensing and Regulatory Committee.**

8. MINUTES OF THE AUDIT COMMITTEE (Pages 55 - 60)

To receive the Minutes of the Audit Committee meeting held on 20 July 2020.

There are no Part I matters for Council consideration.

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR 14.14).

9. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).